

	Excellent	Good	Needs Improvement
Welcoming	Docent has a friendly and kind demeanor. Students feel comfortable asking questions. Docent makes effort to connect with students and clearly states rules.	Docent has a friendly and kind demeanor. Students feel comfortable asking questions. Docent states some rules.	Students are uncomfortable and just "getting through" the tour and not raising hands. Docent forgets to state rules.
Engaging	All students are actively engaged- asking questions, sharing opinions, nodding heads, making eye contact with docent. Docent is animated, passionate, enthusiastic and gestures, moves, elicits responses, gets to student level if possible.	Some students are engaged, others are not. Docent is enthusiastic.	Students are off task, bothering their classmates, touching art, and their eyes are glazing over. Docent is not enthusiastic.
Teaching new information	Docent checks students' background knowledge and teaches appropriate information to take understanding to the next level or create a challenge.	Docent is on point, delivers knowledge from gallery guide.	Docent is inflexible, doesn't adjust to student knowledge. Teaches information that is too easy or too hard for the group.
On topic	Docent follows gallery guide- addresses gallery goals and benchmarks.	Docent addresses some gallery goals.	Docent has gone rogue- is telling personal stories, off topic, going to wrong location or doing activity from a different tour.
Speaking/Voice	Docent speaks very clearly, at an age appropriate level, changes inflection and tone. Docent is dramatic/entertaining.	Docent is mostly clear and has a good inflection and tone. Enthusiastic.	Docent speaks too fast or slow for audience. No inflection. Speaks too softly or too loud. Not enthusiastic.

Reflection

Something I did really well:

Something I learned for next time: