

Honolulu Museum of Art

Docent Training Summer Tour Presentation Evaluation

Touring Docent _____ Following Docent _____

Tour _____ Grade level _____

Circle your response + add comments

- **Expectations** are communicated.
Discuss rules and museum etiquette; set clear focus for the tour and expected results
Great Okay Needs Work

- Presents self as a **welcoming, enthusiastic, fun** and **approachable** docent.
Great Okay Needs Work

- On **Time** and on **route**
Great Okay Needs Work

- **Allocate time** carefully (not rushed)!
Time to look; Time to describe; Time to interpret; Time to ask questions;
Time to answer questions
Great Okay Needs Work

- Meets **tour goal** and each **gallery goal**.
Great Okay Needs Work

- Follows **docent guide** and implements required **activities**.
Great Okay Needs Work

- Establish a **routine of looking and wondering** so students know how to enjoy art. (**ODIC**)
Great Okay Needs Work

- Welcomes **innovative ideas** by encouraging:
Creative answers, new ideas and interpretations, and provides challenging problems to solve.
Great Okay Needs Work

- Allows opportunities to **connect** in a personal way to the art.
Great Okay Needs Work
- Contributes **accurate and relevant information** in response to their interests and introduces appropriate **vocabulary** for the age.
Great Okay Needs Work
- Uses **engaging techniques and conversation** to keep the group involved.
Great Okay Needs Work
- Develops meaningful **social interactions and relationships**.
Great Okay Needs Work
- **Models** proper museum behavior and characteristics of a life long learner.
Great Okay Needs Work
- **Respectful** of the visitors needs and voice.
Great Okay Needs Work
- **Visitor's voice** is heard as much or more than the docent's voice.
Great Okay Needs Work
- Students had a **good time**, want to **stay** longer and **come back!**
Great Okay Needs Work
- **Docent had FUN too!**
 - Great Okay Needs Work